

Z Card Smart Alerts guide – helping you monitor your fleet’s purchases

Smart Alerts

Smart Alerts can help you monitor unexpected or unauthorised use of your Z Cards so you can keep fuel costs under control. Instead of trawling through reports to find exceptions, Smart Alerts lets you set up rules to monitor how your Z Cards are being used. When the rule is triggered, an email will be sent letting you know the details of the card and transaction. You can choose how often you’re notified and the report format you get.

What Smart Alerts can you set up?

- **Incorrect or missing odometers** – when you’re tracking fuel economy, topping up road user charges, or planning for your next vehicle service, accurate odometer readings are important. If your drivers aren’t complying with your odometer policy, Smart Alerts can let you know.
- **Transaction count per period** – you’ll have a rough idea how often your drivers need to refuel based on the requirements of their role. Smart Alerts can let you know when they’re refuelling more often, which when checked against kilometres travelled can indicate poor fuel economy, or fuel fraud in your fleet.
- **Maximum transaction value** – If you want to be notified of a larger than expected transaction, which may indicate non-compliance with your fuel card policy, Smart Alerts can let you know about purchases exceeding your thresholds.
- **Total spend per period** – If you’re working to a tight budget each month, you want early warning when your expenses are higher than expected. This Smart Alert can notify you as frequently as daily so you can intervene before your budget blows out.
- **Maximum transaction volume** – by setting a maximum transaction volume that corresponds to the vehicle’s fuel tank size, Smart Alerts can let you know about ‘over-fills’. These can be an indication of a spill, or of fuel fraud in your fleet.
- **Total fuel volume per period** – If you’d rather be notified about longer-term fuel use that’s higher than expected, which when checked against kilometres travelled, may help identify small but regular fuel theft, this Smart Alert can help.
- **Fuel economy in litres/100km** – With this Smart Alert you can set a target fuel economy figure per vehicle to help with insights into vehicles that are overdue for maintenance, fuel theft, or drivers who may need extra training. Fuel efficient driving has been shown to reduce fuel use by as much as 20% so by identifying drivers who need coaching in this area, there’s a significant opportunity to reduce your fuel and vehicle maintenance costs.
- **Weekend use (Saturday and Sunday fills)** – If your drivers are only authorised to use their company vehicles on week days, Smart Alerts can notify you about weekend refuelling.
- **After-hours use (outside 9am – 5pm Monday to Friday)** – If your drivers aren’t permitted to use their company vehicles after-hours, use Smart Alerts to know about fuel transactions outside of business hours.
- **Transactions outside of your preferred sites** – If your best option for refuelling a vehicles is at one of our truck stops, at one of our service stations or at certain non-Z sites, we can let you know about transactions that occur outside of these preferred locations.

- **Within 80% of your monthly card limit** - We'll also email you automatically (to your invoice email address) if one of your cards has reached 80% of its monthly card limit so your drivers aren't caught short when they need to refuel.

How to set up a Smart Alert or make changes to an existing one

- Smart Alerts can be set up by account, card or cost centre. You can set up 10 alerts against each of these three levels (account, card or cost centre).
- To set up a Smart Alert or make any changes to an existing one give us a call on 0800 474 355 or send an email to zcard@z.co.nz and we'll get it sorted for you.